



QUICK START GUIDE

WIDGETS

Learn About:

1. What widgets are and their functionality
2. How to customize widgets

WIDGETS EXPLANATION

Widgets are graphical representations of your data that give you a higher level account overview.

Below is a list of explanations for each widget:

Messages

- Displays your welcome message and other important notices

Alerts

- Sample Actions: Unviewed Critical & Abnormal reports
- Equipment Actions: Units overdue for sampling & units coming due for sampling

Recent Samples by Severity

- Displays a graphical view of recent samples by severity

Sample Status

- Ensures you always know the status of your samples, whether in transit, in progress or complete.

WIDGETS EXPLANATION

Track Samples

- Type in your OIL tracking number to see if recently sent samples were received or completed

Sample Turnaround

- Displays the average amount of time for samples in transit to arrive at our facilities and the average time our lab took to complete the samples

Critical Condition

- Displays a list of current units and components that have critical conditions

News

- Displays recent updates made in the Labcheck system

SETTING UP WIDGETS


Dashboard



WELCOME

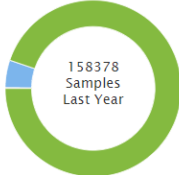
Welcome to Labcheck

Get the most out of your oil analysis program by using our brand new [Management Report](#).



SAMPLE STATUS

158378 Samples Last Year




● In Transit ● In Progress ● Complete

NEWS

NEWS.UNITMOVE Joe Fidd moved unit 1081592joeffidd from site 300663 to site 300663	02/14/2023
NEWS.UNITMOVE Eric Arnold moved unit 1480 from site 204364 to site 204364	02/14/2023
SAMPLE SUBMITTED Lori Beerwart sampled unit 5802004 at site 4491	02/10/2023
SAMPLE SUBMITTED Lori Beerwart sampled unit 5738279 at site MWD-3617-	02/10/2023

ALERTS

1856 Alerts Last Year



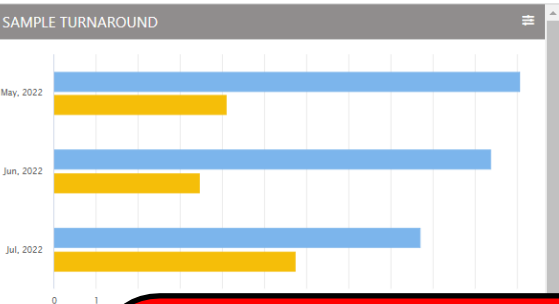
● Equipment has missing info ● Component Overdue for Sampling ● Equipment Maintenance Event

TRACK SAMPLES

Enter a tracking number

TRACK SAMPLES

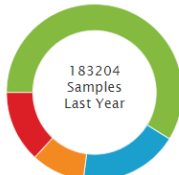
SAMPLE TURNAROUND



May, 2022
Jun, 2022
Jul, 2022

RECENT SAMPLES BY SEVERITY

183204 Samples Last Year



● A ● B ● C ● D

CRITICAL CONDITION

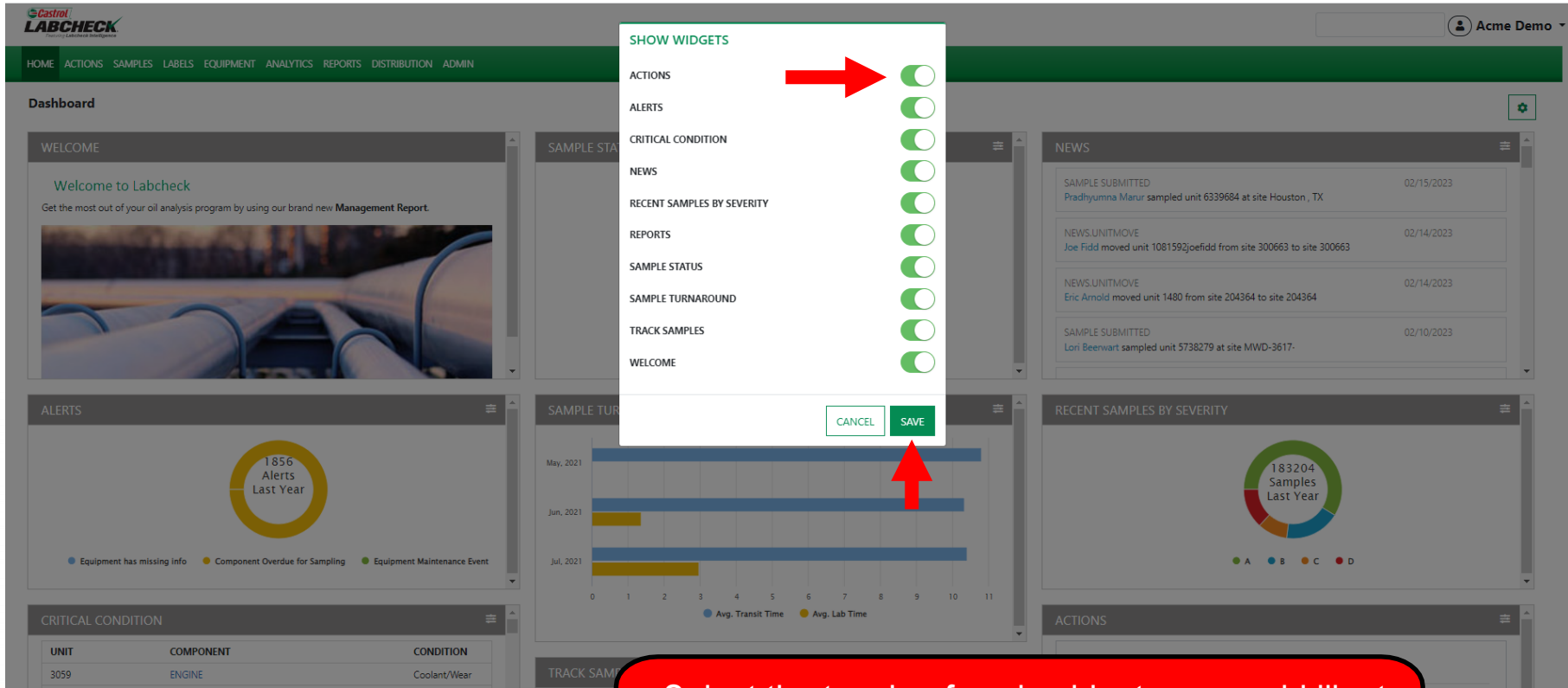
UNIT	COMPONENT	CONDITION
3059	ENGINE	Coolant/Wear
2212639	ENGINE	Wear

ACTIONS

TO DO 2

On the **HOME** tab, you will see all of the widgets. Click on the **Gear icon** to change your display.

SETTING UP WIDGETS



The screenshot shows the Labcheck dashboard with a 'SHOW WIDGETS' modal open. The modal lists the following widgets with their respective toggle switches:

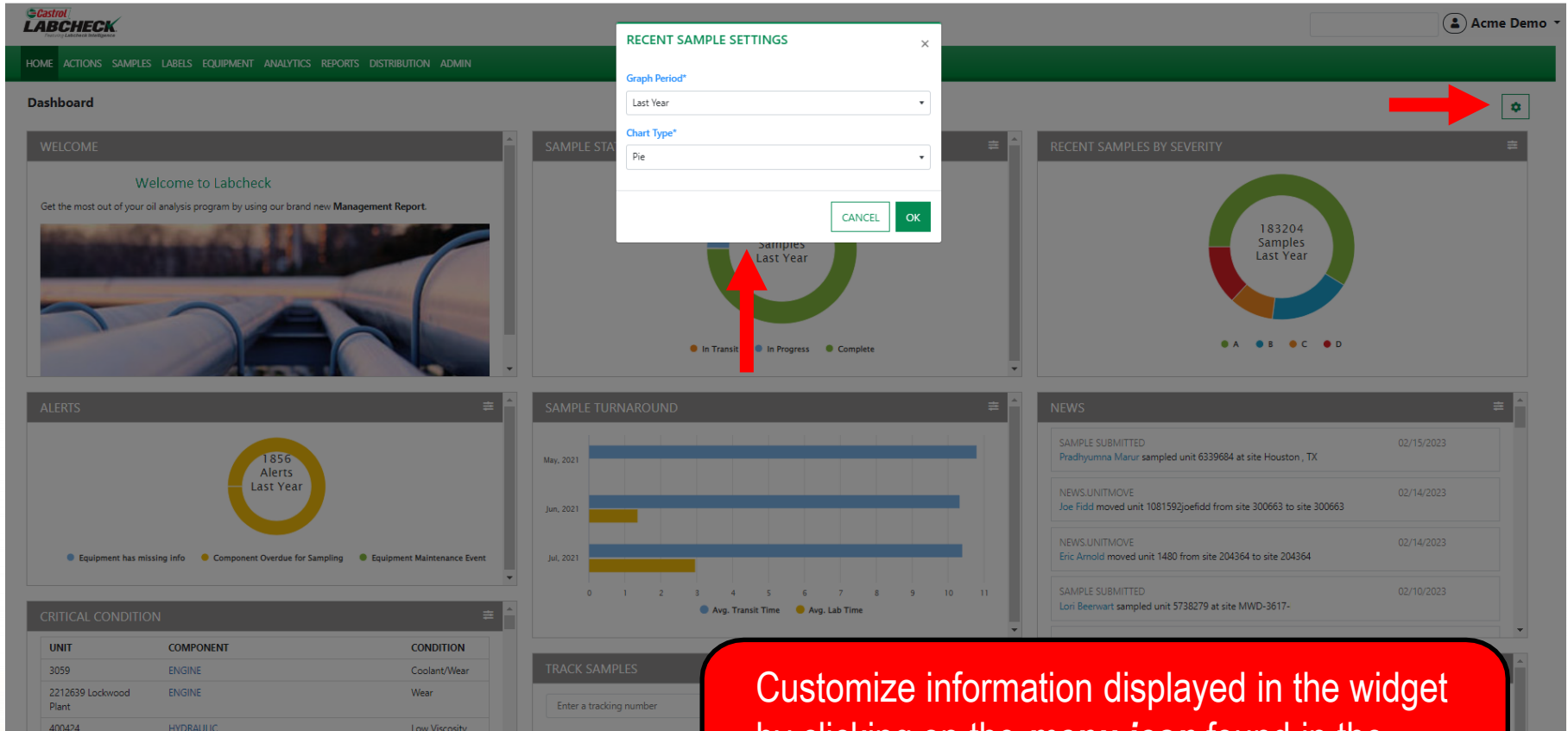
- ACTIONS
- ALERTS
- CRITICAL CONDITION
- NEWS
- RECENT SAMPLES BY SEVERITY
- REPORTS
- SAMPLE STATUS
- SAMPLE TURNAROUND
- TRACK SAMPLES
- WELCOME

At the bottom of the modal are 'CANCEL' and 'SAVE' buttons. A red arrow points to the 'ACTIONS' toggle, and another red arrow points to the 'SAVE' button.

Select the toggle of each widget you would like to display on your Home tab. Once your selections have been made click on the **SAVE** button.



CUSTOMIZING WIDGETS



RECENT SAMPLE SETTINGS

Graph Period*
Last Year

Chart Type*
Pie

CANCEL OK

183204 Samples Last Year

1856 Alerts Last Year

NEWS

UNIT	COMPONENT	CONDITION
3059	ENGINE	Coolant/Wear
2212639 Lockwood Plant	ENGINE	Wear
400424	HYDRAULIC	Low Viscosity

Customize information displayed in the widget by clicking on the *menu icon* found in the right corner of most widgets. A pop up window will open.

SAMPLE STATUS & TRACK SAMPLES



Castrol LABCHECK

HOME ACTIONS SAMPLES LABELS EQUIPMENT ANALYTICS REPORTS DISTRIBUTION ADMIN

Search Acme Demo

Dashboard

WELCOME

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SAMPLE STATUS

158378 Samples Last Year

- In Transit
- In Progress
- Complete

NEWS

- NEWS.UNITMOVE: Joe Fidd moved unit 1081592joeidd from site 300663 to site 300663 (02/14/2023)
- NEWS.UNITMOVE: Eric Arnold moved unit 1480 from site 204364 to site 204364 (02/14/2023)
- SAMPLE SUBMITTED: Lori Beerwart sampled unit 5802004 at site 4491 (02/10/2023)
- SAMPLE SUBMITTED: Lori Beerwart sampled unit 5738279 at site MWD-3617- (02/10/2023)

ALERTS

1856 Alerts Last Year

- Equipment has missing info
- Component Overdue for Sampling
- Equipment Maintenance Event

TRACK SAMPLES

RECENT SAMPLES BY SEVERITY

183204 Samples Last Year

- A
- B
- C
- D

CRITICAL CONDITION

UNIT	COMPONENT	CONDITION
3059	ENGINE	Coolant/Wear
2212639	ENGINE	Wear

SAMPLE TURNAROUND

May, 2022

Jun, 2022

Jul, 2022

ACTIONS

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The **Sample Status** and **Track Samples** widgets are only used for customers utilizing the online labelling system. Please view the **E-Labels** quick start guide to learn more.


REARRANGE WIDGETS

Dashboard

WELCOME

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ALERTS

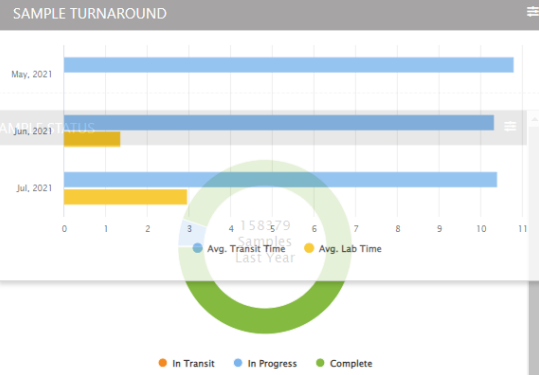
1856 Alerts Last Year

- Equipment has missing info
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- Equipment Maintenance Event

CRITICAL CONDITION

UNIT	COMPONENT	CONDITION
3059	ENGINE	Coolant/Wear
2212639 Lockwood Plant	ENGINE	Wear
400424	HYDRAULIC	Low Viscosity

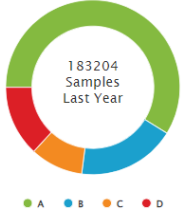
SAMPLE TURNAROUND



158379 Samples Last Year

- In Transit
- In Progress
- Complete

RECENT SAMPLES BY SEVERITY



183204 Samples Last Year

- A
- B
- C
- D

NEWS

- SAMPLE SUBMITTED
Pradyumna Marur sampled unit 6339684 at site Houston , TX 02/15/2023
- NEWS.UNITMOVE
Joe Fidd moved unit 1081592joe fidd from site 300663 to site 300663 02/14/2023
- NEWS.UNITMOVE
Eric Arnold moved unit 1480 from site 204364 to site 204364 02/14/2023
- SAMPLE SUBMITTED
Lori Beerwart sampled unit 5738279 at site MWD-3617 02/10/2023

TRACK SAMPLES

Enter a tracking number

TRACK SAMPLES

ACTIONS

TO DO 2

Widgets can be rearranged by dragging and dropping them on the screen in the order that fits your needs.



CASTROL LABCHECK SUPPORT DESK:

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Labchecksupport@bureauveritas.com

<https://www.labcheckresources.com/>

