



QUICK START GUIDE

SAMPLE INBOX CUSTOMIZATION

Learn How To:

1. Customize your Sample Inbox

SAMPLE INBOX CUSTOMIZATION

+ Add Filter



DATE RANGE

All Data ▾

SHOW

All ▾


 MARK SAMPLES ▾


 EXPORT XLS

 PRINT REPORT(S)

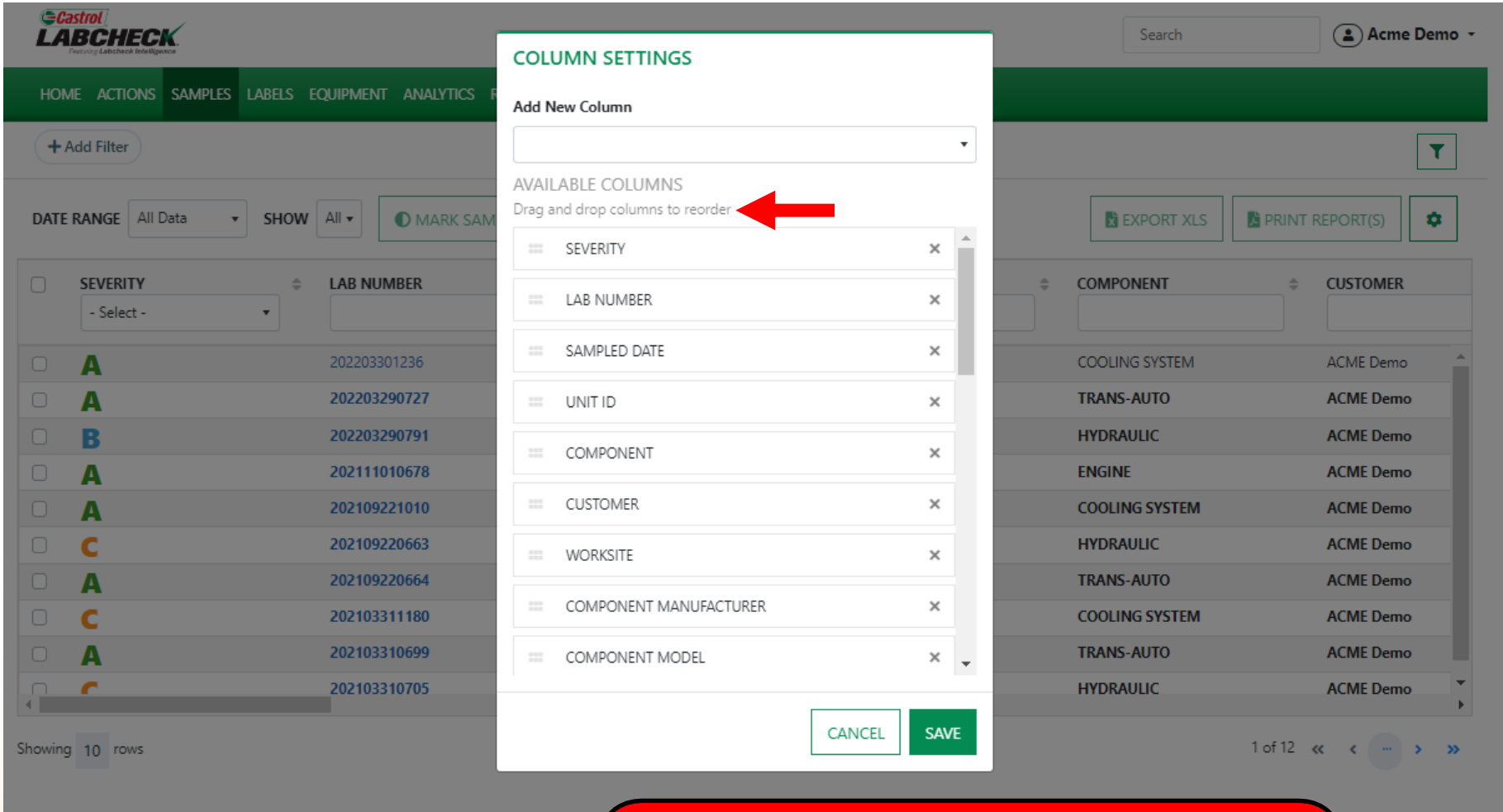


<input type="checkbox"/>	SEVERITY - Select - ▾	LAB NUMBER <input type="text"/>	SAMPLED DATE - Select - ▾	UNIT ID <input type="text"/>	COMPONENT	
<input type="checkbox"/>	A	202203301236	03/02/2022	632407	COOLING SYSTEM	ACME Demo
<input type="checkbox"/>	A	202203290727	03/02/2022	632407	TRANS-AUTO	ACME Demo
<input type="checkbox"/>	B	202203290791	03/02/2022	632407	HYDRAULIC	ACME Demo
<input type="checkbox"/>	A	202111010678	10/05/2021	632407	ENGINE	ACME Demo
<input type="checkbox"/>	A	202109221010	09/14/2021	632407	COOLING SYSTEM	ACME Demo
<input type="checkbox"/>	C	202109220663	09/14/2021	632407	HYDRAULIC	ACME Demo
<input type="checkbox"/>	A	202109220664	09/14/2021	632407	TRANS-AUTO	ACME Demo
<input type="checkbox"/>	C	202103311180	03/23/2021	632407	COOLING SYSTEM	ACME Demo
<input type="checkbox"/>	A	202103310699	03/23/2021	632407	TRANS-AUTO	ACME Demo
<input type="checkbox"/>	C	202103310705	03/23/2021			

 [Column Settings](#)
[Clear Column Filters](#)

Customize your inbox by clicking on the  Gear Icon and selecting *Column Settings*.

SAMPLE INBOX CUSTOMIZATION



COLUMN SETTINGS

Add New Column

AVAILABLE COLUMNS
Drag and drop columns to reorder

- SEVERITY
- LAB NUMBER
- SAMPLED DATE
- UNIT ID
- COMPONENT
- CUSTOMER
- WORKSITE
- COMPONENT MANUFACTURER
- COMPONENT MODEL

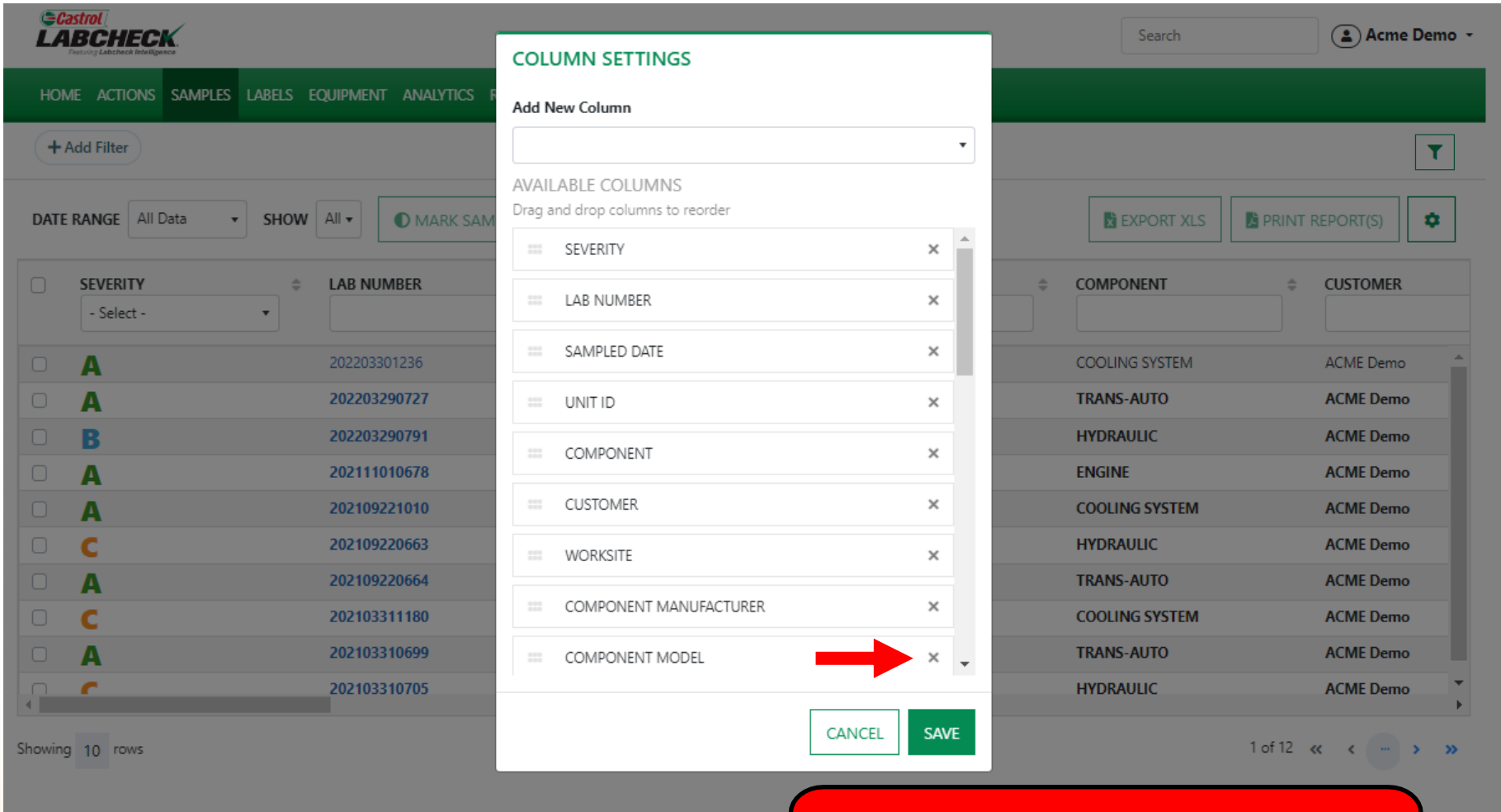
CANCEL SAVE

SEVERITY	LAB NUMBER
A	202203301236
A	202203290727
B	202203290791
A	202111010678
A	202109221010
C	202109220663
A	202109220664
C	202103311180
A	202103310699
C	202103310705

COMPONENT	CUSTOMER
COOLING SYSTEM	ACME Demo
TRANS-AUTO	ACME Demo
HYDRAULIC	ACME Demo
ENGINE	ACME Demo
COOLING SYSTEM	ACME Demo
HYDRAULIC	ACME Demo
TRANS-AUTO	ACME Demo
COOLING SYSTEM	ACME Demo
TRANS-AUTO	ACME Demo
COOLING SYSTEM	ACME Demo
TRANS-AUTO	ACME Demo
HYDRAULIC	ACME Demo

Drag and drop any of the columns to reorder your inbox. Use the scroll bar to see all available columns.

SAMPLE INBOX CUSTOMIZATION



COLUMN SETTINGS

Add New Column

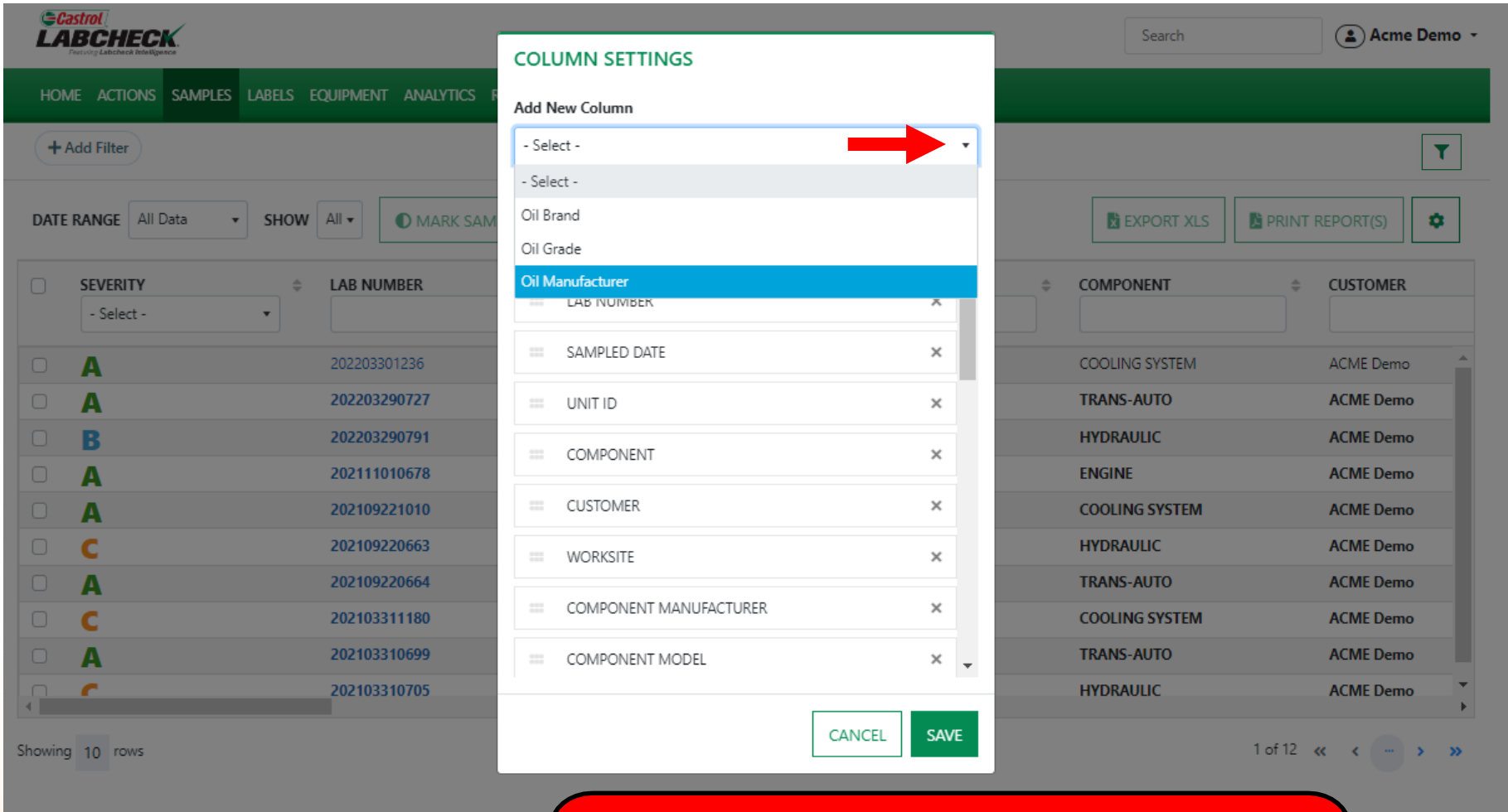
AVAILABLE COLUMNS
Drag and drop columns to reorder

- SEVERITY
- LAB NUMBER
- SAMPLED DATE
- UNIT ID
- COMPONENT
- CUSTOMER
- WORKSITE
- COMPONENT MANUFACTURER
- COMPONENT MODEL

CANCEL SAVE

Click on the x to remove the column from your inbox.

SAMPLE INBOX CUSTOMIZATION



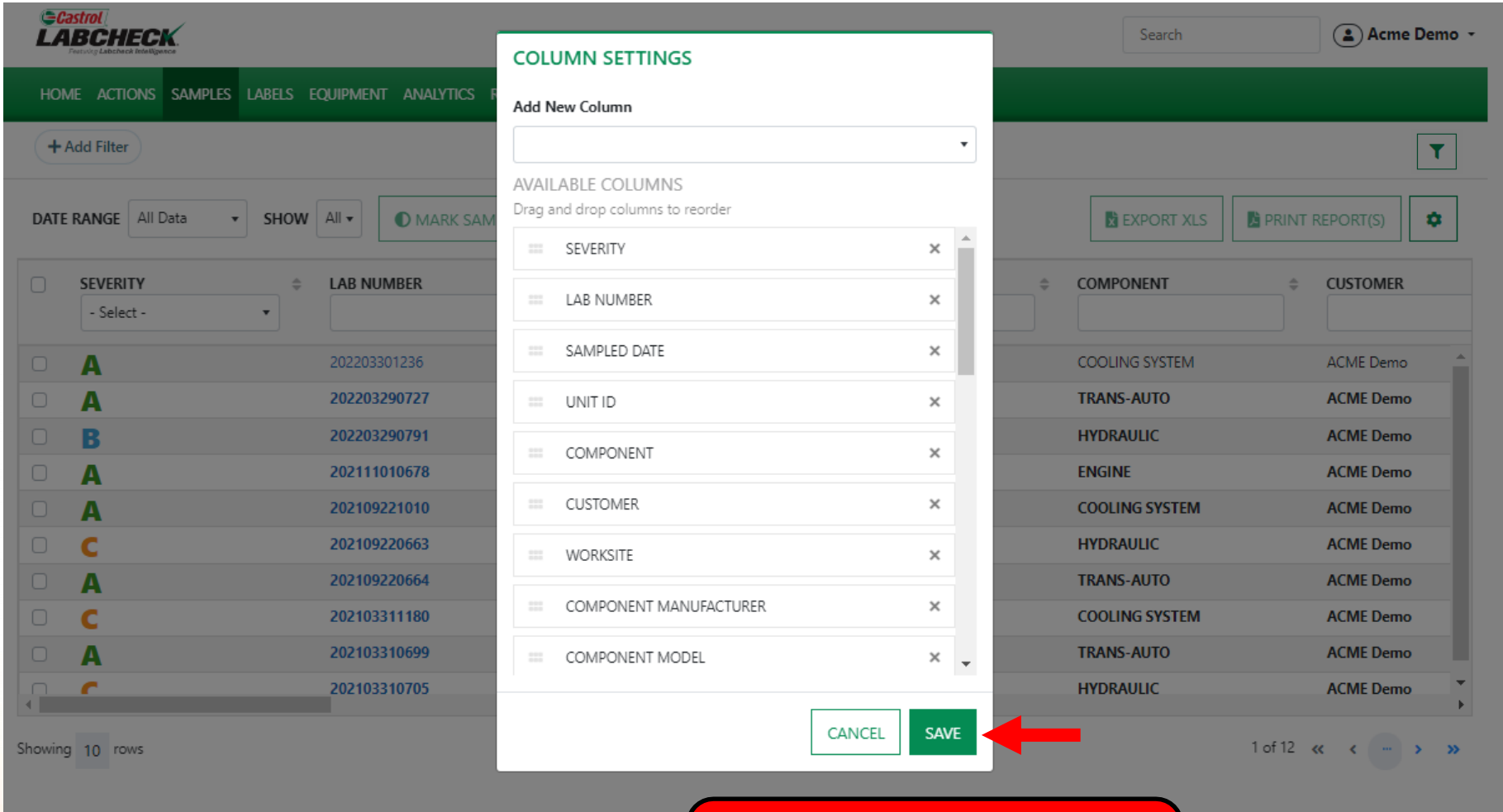
The screenshot displays the 'COLUMN SETTINGS' dialog box in the Castrol LABCHECK application. The dialog is titled 'COLUMN SETTINGS' and features a section for 'Add New Column'. A dropdown menu is open, showing a list of columns that can be added: '- Select -', '- Select -', Oil Brand, Oil Grade, Oil Manufacturer (highlighted in blue), LAB NUMBER, SAMPLED DATE, UNIT ID, COMPONENT, CUSTOMER, WORKSITE, COMPONENT MANUFACTURER, and COMPONENT MODEL. A red arrow points to the dropdown menu. The background shows a table with columns 'SEVERITY' and 'LAB NUMBER'. The 'SEVERITY' column has a dropdown menu with '- Select -' selected. The 'LAB NUMBER' column has a text input field. The table contains 10 rows of data. The bottom of the dialog has 'CANCEL' and 'SAVE' buttons. The background interface includes a search bar, a user profile 'Acme Demo', and a table with columns 'COMPONENT' and 'CUSTOMER'.

SEVERITY	LAB NUMBER
<input type="checkbox"/> A	202203301236
<input type="checkbox"/> A	202203290727
<input type="checkbox"/> B	202203290791
<input type="checkbox"/> A	202111010678
<input type="checkbox"/> A	202109221010
<input type="checkbox"/> C	202109220663
<input type="checkbox"/> A	202109220664
<input type="checkbox"/> C	202103311180
<input type="checkbox"/> A	202103310699
<input type="checkbox"/> C	202103310705

COMPONENT	CUSTOMER
COOLING SYSTEM	ACME Demo
TRANS-AUTO	ACME Demo
HYDRAULIC	ACME Demo
ENGINE	ACME Demo
COOLING SYSTEM	ACME Demo
HYDRAULIC	ACME Demo
TRANS-AUTO	ACME Demo
COOLING SYSTEM	ACME Demo
TRANS-AUTO	ACME Demo
COOLING SYSTEM	ACME Demo
TRANS-AUTO	ACME Demo
HYDRAULIC	ACME Demo

Removed columns can be added back by clicking on the dropdown in the Add New Column field and selecting a column.

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COLUMN SETTINGS

Add New Column

AVAILABLE COLUMNS
Drag and drop columns to reorder

- SEVERITY
- LAB NUMBER
- SAMPLED DATE
- UNIT ID
- COMPONENT
- CUSTOMER
- WORKSITE
- COMPONENT MANUFACTURER
- COMPONENT MODEL

CANCEL SAVE

Showing 10 rows

1 of 12

To update your selections,
select the **SAVE** button.



CASTROL LABCHECK SUPPORT DESK:

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Labchecksupport@bureauveritas.com

<https://www.labcheckresources.com/>

