



Quick Start Guide

Mobile App Sample Registration

■ Learn How To:

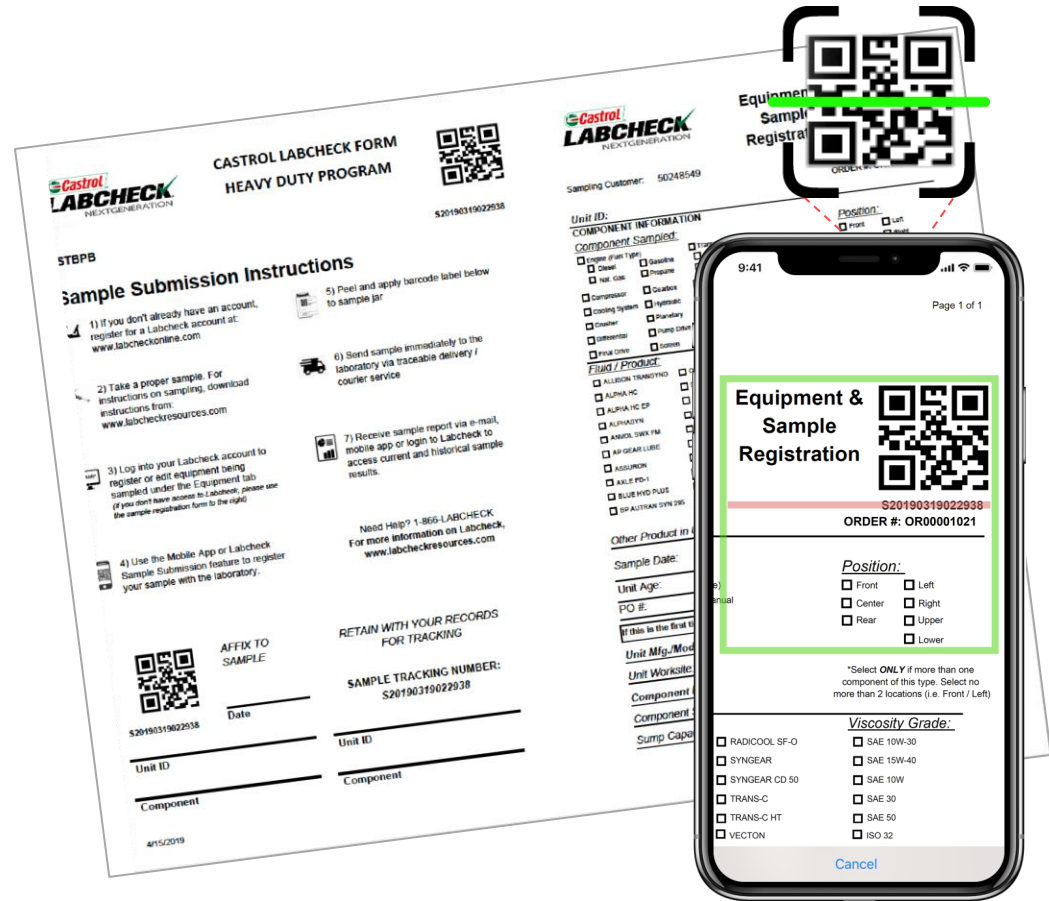
- 1** Login to the Castrol Labcheck *On The Go* Mobile App Register a
- 2** Sample Using the Castrol Labcheck *On The Go* Mobile App

Getting Started



Castrol Labcheck On The Go Mobile App

- Beginning in November, the Labcheck program will begin using a new integrated sample processing form with QR-codes.
- This form is designed to integrate with the Castrol Labcheck *On The Go* Mobile App and allow you to quickly and easily register Castrol Labcheck samples in the “field” or “shop.”
- To get started, download the “Castrol Labcheck *On The Go*” mobile app from the iTunes App Store or Google Play Store.



** If you already have the app installed, make sure to check for updates to ensure you are using the most current version.*

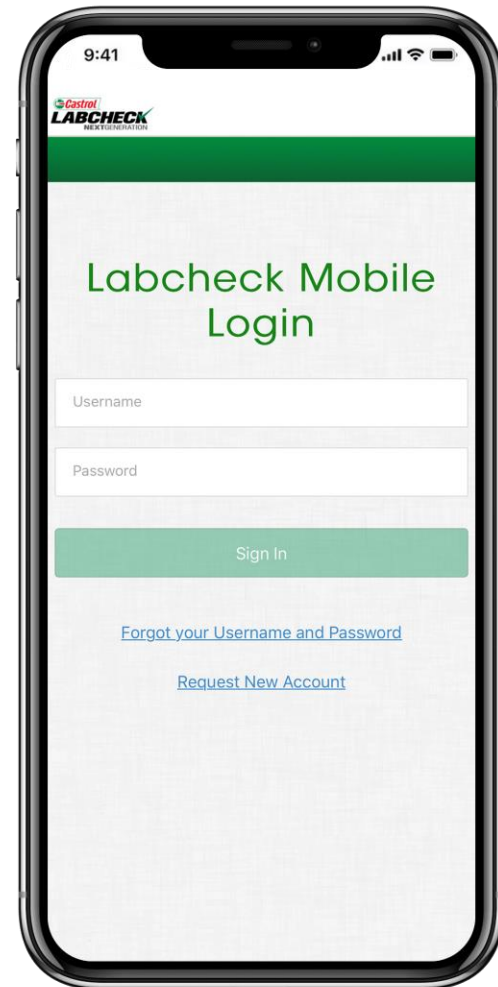


Castrol Labcheck On The Go Mobile App

- To login to the [Labcheck On The Go Mobile App](#) you will use the same login credentials — username & password — that you utilize for Castrol Labcheck.
Note: Moving forward, the app will save your login information.
- Once you have entered your credentials, tap the **Sign In** button.
- If you do not have a Castrol Labcheck account, you can register for one directly in the app or at:



www.labcheckonline.com





The Sample Registration Process

- To start the sample registration process, tap on the **LABELS** icon in the menu bar at the bottom of the app.
- Follow these steps to begin the sample registration:
 - 1 Scan the QR-code on the sample processing form or peel-off label
 - 2 Select the **Site** (Branch or Account the machine is associated with)
 - 3 Select the **Unit** (Machine) and **Component** being sampled
 - 4 The sample date will default to the current day; you can adjust as necessary

9:41

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HECK
GENERATION

Equipment & Sample Registration

50248549

SZ019031902Z938

ORDER #: OR00001021

INFORMATION

Sampled:

Gasoline Transmission (Type) Front Left

Propane Auto Manual Center Right

Hydraulic Hydrostatic Rear Upper

Steering Speed Reducer Lower

Hydraulic Steering Drive

Planetary Tandem

Pump Drive Other

Screen

Viscosity Grade:

CRB MULTI RADICOL DF-O SAE 10W-30

DUAL RANGE HV SYNGEAR SAE 15W-40

DURATEC ES SYNGEAR CD 50 SAE 10W

DURATEC LFG TRANS-C SAE 30

DURATEC NG TRANS-C HT SAE 50

EP GEAR LUBE TRANSMAX MANUAL & LL SAE 80W-90

MULTI-PURPOSE ATF UTF SAE 80W-140

PARADENE AW VECTON ISO 32

PARADENE R&D VECTON LONG DRAIN ISO 68

RADICOL HD Other

In Use: (No grade required for ATF, UTF or Coolant)

Fluid Changed: Yes No

Filter Changed: Yes No

HRS KM Fluid Age: HRS KM

Lit

Work Order #:

Time you are submitting samples for this unit, fill in the section below.

Del: _____ Unit Serial #: _____

Mfg./Model: _____

Serial Number: _____

By: _____ GL OT L

Cancel

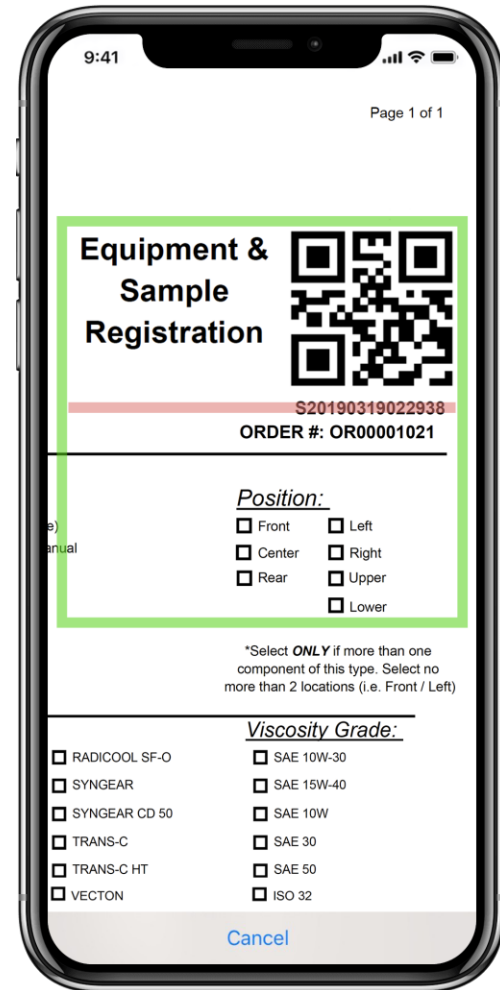


Step 1

- To scan a QR-code, simply click the **SCAN** button above the **QR-Code** field, and it will open your phone's camera.
- Align the **GREEN BOX** with the QR-code on the **BOTTLE LABEL** or the **SAMPLE FORM**.
- The camera will register the QR-code and populate the tracking number in the **QR-Code** field.

Note #1: The first time you use this feature, the app will ask for your permission to use your phone's camera. Tap ALLOW

Note #2: If your camera is not registering the QR code, you can manually type in the tracking number that is printed underneath the QR code.

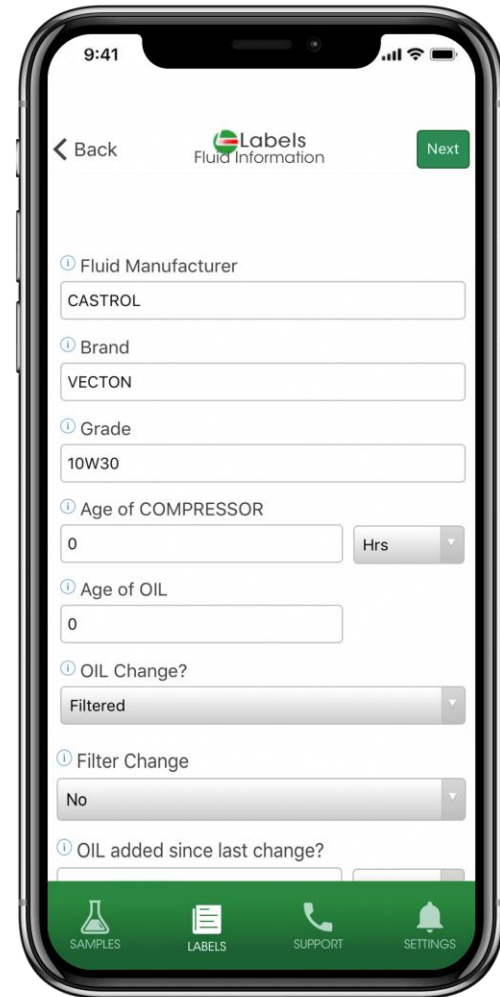




Step 2

- Once you have registered the QR-Code and the Machine information, you are ready to proceed to the next step by tapping the “**NEXT**” button.
- If this is the first time the machine is being sampled, you will need to either fill in the machine registration information (right portion of the Sample Processing Form) or register the machine in Castrol Labcheck.
- If you cannot find the machine you are looking for in the lists, but know it’s already registered, contact the Castrol Labcheck Support Desk to make sure your account is associated with the correct Branch or Account.

You must fill-in all fields before being able to proceed to the next step.





Step 3

- After selecting the machine, you will need to complete the following variable sample information:
 1. **Oil Type:** If already registered, this information will pre-populate. You can update it or add the oil type if blank.
 2. **Age of Machine/ Oil:** Provide the hours on the machine and how long the oil has been in service
 3. **Oil Change:** Was the oil changed at time of sampling?
 4. **Filter Change:** Was the filter changed at time of sampling?
 5. **Oil Added:** How much oil was added to the machine at the time of sampling?

While not required to register the sample, this information is critical to accurately interpret the Labchecksample.

The screenshot shows a mobile application interface for 'Labels Fluid Information'. The screen displays a form with the following fields and options:

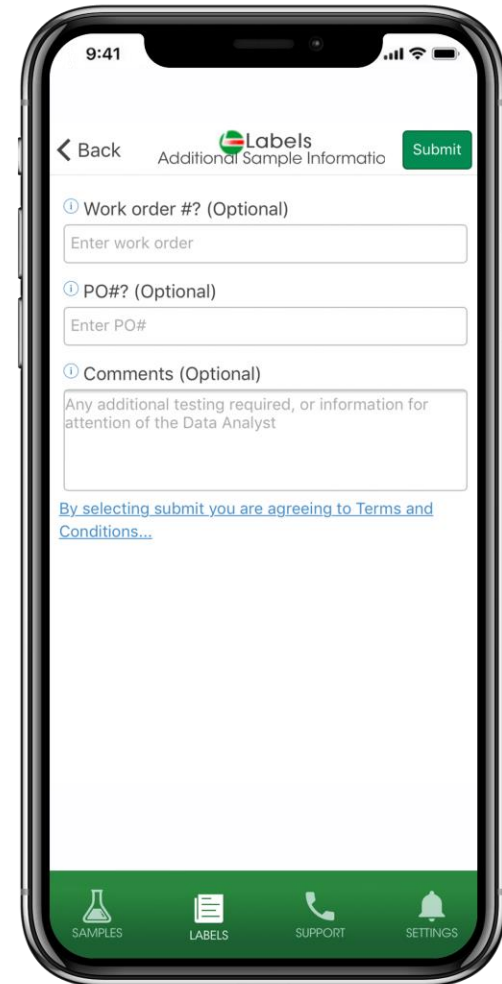
- Fluid Manufacturer:** CASTROL
- Brand:** VECTON
- Grade:** 10W30
- Age of COMPRESSOR:** 0 Hrs
- Age of OIL:** 0
- OIL Change?:** Filtered
- Filter Change:** No
- OIL added since last change?:** (Field is partially visible)

The bottom navigation bar includes icons for SAMPLES, LABELS, SUPPORT, and SETTINGS.



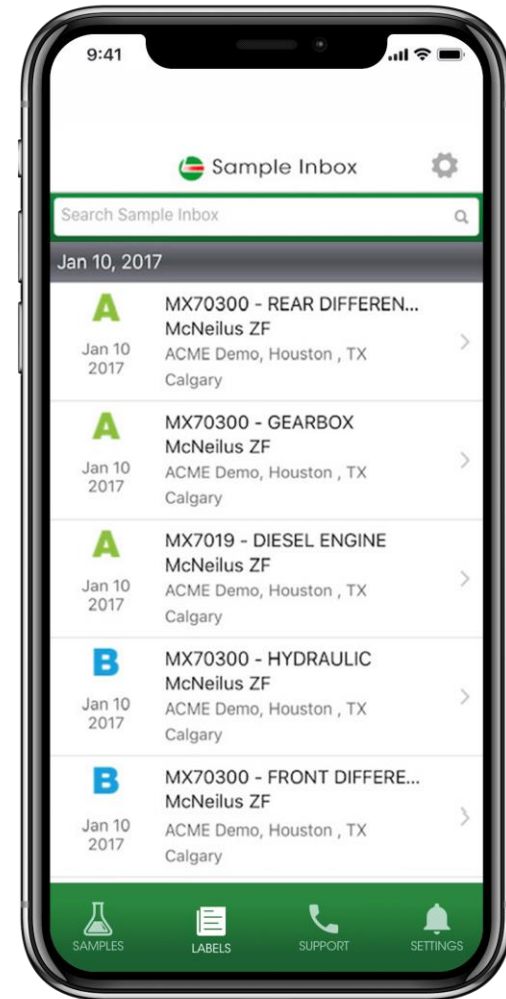
Step 4

- You have the option to add a **Work Order** and/or **Purchase Order** to the sample information.
- The **Comments** section allows you to provide additional feedback on a machine's operating condition or notes about any issues observed with the machine.
- The final step is to tap **Submit**, which completes the sample registration process.



Submitting Your Sample

- After submitting the sample, you will receive a confirmation that the sample was registered successfully.
- At this point, you can submit another sample. You can select Same Unit (machine), which will pre-populate the information, or you can register Another Sample, which will take you back to the beginning of the process.





CASTROL LABCHECK SUPPORT DESK:

Phone: 866-LABCHECK (522-2432)

Email: Labchecksupport@bureauveritas.com