



Quick Start Guide

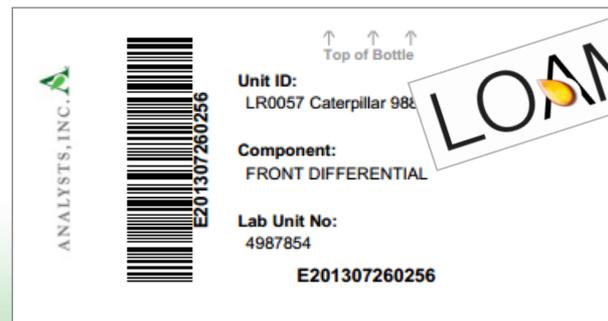
Label Printing (E-Labels)

Learn How To:

1. Create Jar Labels
2. Review Label History

Labcheck: Creating Jar Labels Online

Create sample jar Labels online in LOAMS
to save time, simplify sample taking,
and ensure data accuracy.



1 Load Label Paper

2 Print Labels Online

3 Affix to Jar, Mail In

Labels: Explore Tab and Find Units Tab

There are two easy methods to create labels: the Explore Tab and the Find Units Tab

No units selected for sampling. Use a filter above or select from the Equipment Page:

Use Checkboxes in Equipment Tree

or

Find Equipment and Check

Castrol
LABCHECK
NEXTGENERATION

HOME SAMPLES EQUIPMENT LABELS REPORTS SETTINGS ADMIN

Explore Find Units

Quick filter here...

Compare Graph New Sample

Explore

- A-28 International 4900
- A-29 International 2554
- A-30 International 7400
- A-31 International 4900
- A-32 International 7400
- A-33 Caterpillar 938G
- A-35 John Deere 6503
- A-37 Not Specified Unknown/Unspecified
- A-76 Freightliner FL70
- A-80 Not Specified Unknown/Unspecified
- A-94 Freightliner FLD
- A-95 Ford LNT 9000
- A-97 Deere & Co. 200CLC EXCAVATOR
- A36 Not Specified BW 11RH
- B.R. Enterprises, Hollansburg, OH
- Barrett Paving Materials, Cincinnati, OH

Castrol
LABCHECK
NEXTGENERATION

HOME SAMPLES EQUIPMENT LABELS REPORTS SETTINGS ADMIN

Explore Find Units

Clear New Samples Download Equipment

Customer	Worksite	Unit ID
alabama		Filter...
<input checked="" type="checkbox"/>	Alabama River Cellu	01-475203
<input checked="" type="checkbox"/>	Alabama River Cellu	01-472169
<input checked="" type="checkbox"/>	Alabama River Cellulose Llc	01-475202
<input type="checkbox"/>	Alabama River Cellulose Llc	01-475207
<input type="checkbox"/>	Alabama River Cellulose Llc	01-725305
<input type="checkbox"/>	Alabama River Cellulose Llc	08-7253046
<input type="checkbox"/>	Alabama River Cellulose Llc	01-715702
<input type="checkbox"/>	Alabama River Cellulose Llc	01-715702
<input type="checkbox"/>	Alabama River Cellulose Llc	PERDUE HILL
<input type="checkbox"/>	Alabama River Cellulose Llc	TOTE 18
<input type="checkbox"/>	Alabama River Cellulose Llc	TOTE 19
<input type="checkbox"/>	Alabama River Cellulose Llc	TOTE 27
<input type="checkbox"/>	Alabama River Cellulose Llc	PERDUE HILL
<input type="checkbox"/>	Alabama River Cellulose Llc	PERDUE HILL
<input type="checkbox"/>	Alabama River Cellulose Llc	01-472166

Find Units

Labels: Selecting Equipment



English

Frank Gilboy

Last login on 12/21/2014

HOME SAMPLES EQUIPMENT LABELS REPORTS SETTINGS ADMIN



Recent Samples By Severity

Samples since November 21, 2014



Track Samples

Track Sample

Sample Turnaround

Sample Turnaround

Feb 14
Mar 14
Apr 14

Oct 14
Nov 14
Dec 14

The first step to create labels is to select *Equipment*

Labels: Selecting Equipment

HOME SAMPLES EQUIPMENT LABELS REPORTS SETTINGS ADMIN

Quick Search

Need Help ?

Explore

Find Units

Quick filter here...



Compare Graph

Print Labels

- Acme Lubricants Inc, JONESTOWN PA
 - Abel Construction Co. Ind, MOUNTVILLE, PA
 - 12G Caterpillar 12G
 - ENGINE
 - HYDRAULIC
 - TRANS-AUTO
 - 135D-2 Deere & Co.
 - 310 #9 Deere & Co. 310SG
 - 310SG-7 Deere & Co. 310SG
 - 750J Deere & Co. 750J
 - 973C Caterpillar 973C
 - ATLAS COPCO #6 Atlas Copco XAS96
 - ATLAS COPCO #7 Atlas Copco XAS96
 - BW213D-3 #5 Bomag BW213D-3
 - BW213PDH3 #4 Bomag BW213PDH-3
 - D8R-1 Caterpillar D8R
 - D8R-2 Caterpillar D8R
 - D8T Caterpillar D8T
 - DRILL 7 Tamrock Ranger 700
 - DUSTIN Does Not Apply Unknown/Unspecif
 - FT-2 International 530E
 - FT-3 Ford LOUISVILLE
 - GT-3600 Gomaco GT-3600
 - LV-1 International Harvester 4300
 - LV-2 International Harvester 4300

On the left open the Equipment Tree and check the boxes for the units or components we are sampling.

Labels: Print Labels

Explore

Find Units

Quick filter here...



Compare Graph

Print Labels

Customer Details

**Next select
Print Labels**

- Acme Lubricants Inc, JONESTOWN PA
 - Abel Construction Co. Ind, MOUNTVILLE, PA
 - 12G Caterpillar 12G
 - ENGINE
 - HYDRAULIC
 - TRANS-AUTO
 - 135D-2 Deere & Co.
 - 310 #9 Deere & Co. 310SG
 - 310SG-7 Deere & Co. 310SG
 - 750J Deere & Co. 750J
 - 973C Caterpillar 973C
 - ATLAS COPCO #6 Atlas Copco XAS96
 - ATLAS COPCO #7 Atlas Copco XAS96
 - BW213D-3 #5 Bomag BW213D-3
 - BW213PDH3 #4 Bomag BW213PDH-3
 - D8R-1 Caterpillar D8R
 - D8R-2 Caterpillar D8R
 - D8T Caterpillar D8T
 - DRILL 7 Tamrock Ranger 700
 - DUSTIN Does Not Apply Unknown/Unspecif
 - FT-2 International 530E
 - FT-3 Ford LOUISVILLE
 - GT-3600 Gomaco GT-3600
 - LV-1 International Harvester 4300
 - LV-2 International Harvester 4300
 - LV-3 International Harvester 4300
 - LV-4 International 4300

Contact
Address
Sta
Lab Account

Labels: Find Units Tab

Explore Find Units

Search for Equipment using Find Units

 Clear  Print Labels  Download Equipment

Filters

<input type="checkbox"/> Customer	Worksite	Unit ID	Unit Manufacturer	Unit Model	Component
<input type="text" value="Filter..."/>	<input type="text" value="Filter..."/>	<input type="text" value="12g cat"/>	<input type="text" value="Filter..."/>	<input type="text" value="Filter..."/>	<input type="text" value="Filter..."/>
<input type="checkbox"/> Abel Construction Co. Ind	MOUNTVILLE, PA	12G	Caterpillar	12G	TRANS-AUTO
<input type="checkbox"/> Abel Construction Co. Ind	MOUNTVILLE, PA	12G	Caterpillar	12G	HYDRAULIC
<input type="checkbox"/> Abel Construction Co. Ind	MOUNTVILLE, PA	12G	Caterpillar	12G	ENGINE

Label Wizard: Filling Out Sample Information

New Samples History/Status

Fill out the fields marked in yellow.

 Remove All  Submit Samples

required fields 

+ Fast Fill

	Component	Sampled Date	Unit Age	Lube Age	Age Units	Lube	Lube Added
	12G ENGINE	12/21/2014	5000	1250	Hrs ▾	CASTROL SYNTEC 5W20 	<input type="text"/>
Last Sample:02/25/2011 Unit Age:6109 Lube Age:		Tracking Number: <input type="text"/>		Filter Changed: No ▾		Comment: <input type="text"/>	
				Lube Service: Changed ▾			
	12G HYDRAULIC	12/21/2014	5000	500	Hrs ▾	CASTROL HYD 46 	<input type="text"/>
Last Sample: Unit Age:6109 Lube Age:		Tracking Number: <input type="text"/>		Filter Changed: Yes ▾		Comment: <input type="text"/>	
				Lube Service: Sampled ▾			



LOAMS: Equipment Review



Select Language English

Frank Gilboy ▾ Last login on 12/21/2014

HOME SAMPLES EQUIPMENT LABELS REPORTS SETTINGS ADMIN

Quick Search

Need Help

New Samples History/Status

Remove All Submit Samples

Filters

required fields

+ Fast Fill

+ Fast Fill

Copy to All Samples

Sampled Date	Unit Age	Age Units	Lube
<input type="text" value="mm/dd/yyyy"/>	<input type="text" value="0"/>	<input type="text" value=""/>	<input type="text" value=""/>
Filter Changed:	<input type="text" value=""/>	Comment:	<input type="text" value=""/>
Lube Service:	<input type="text" value=""/>		

Fast Fill copies values across all of your labels to save time.

	12G HYDRAULIC	<input type="text" value="12/21/2014"/>	<input type="text" value="5000"/>	<input type="text" value="500"/>	<input type="text" value="Hrs"/>	<input type="text" value="CASTROL HYD 46"/>	<input type="text" value=""/>
	Last Sample: Unit Age: 6109	Tracking Number:	<input type="text" value=""/>	Filter Changed:	<input type="text" value="Yes"/>	Comment:	<input type="text" value=""/>

Label Wizard : Equipment Review

New Samples History/Status

Remove All Submit Samples

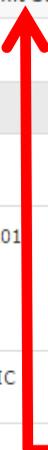
Filters

+

required fields

+ Fast Fill

	Component	Sampled Date	Unit Age	Lube Age	Age Units	Lube	Lube Added
	12G ENGINE	12/21/2014	5000	1250	Hrs	CASTROL SYNTEC 5W20	<input type="text"/>
Last Sample:02/25/2014 Unit Age:6109 Lube Age:		Tracking Number:	<input type="text"/>	Filter Changed:	No	Comment:	<input type="text"/>
				Lube Service:	Changed		
	12G HYDRAULIC	12/21/2014				YD 46	<input type="text"/>
Last Sample:		Tracking Number:				ent:	<input type="text"/>



After all required fields are filled in select Submit Samples



Labels: Modifying Labels/Label History

New Samples History/Status

Status Report Print Labels 1 Label Sheet Start Position Small Labels

Filters + ↻

+ Filter History

<input checked="" type="checkbox"/>	Unit ID/Component	Sampled Date	Unit Age	Lube Age	Age Units	Lube	Lube Added
<input checked="" type="checkbox"/>	12G HYDRAULIC	12/21/2014	5000	500	HR	CASTROL HYD 46	
	Last Sample: Unit Age:6109 Lube Age:	Tracking Number:	E201412210002	Filter Changed:	T	Comment:	
				Lube Service:	S		
	Modify Delete	Submitted Date: 12/21/2014 Submitted By: labcheckdemo Status: Not Received Worksite: MOUNTVILLE, PA					
<input checked="" type="checkbox"/>	12G ENGINE	12/21/2014				CASTROL SYNTEC 5W20	
	Last Sample: 02/25/2011 Unit Age:6109 Lube Age:	Tracking N				ment:	
	Modify Delete	Submitted Date: 12/21/2014 Sub					



Modify/Delete labels not received by the lab

Labels: Modifying Labels/Label History



Select Language English

Frank Gilboy Last login on 12/21/2014

- HOME
- SAMPLES
- EQUIPMENT
- LABELS**
- REPORTS
- SETTINGS
- ADMIN

Quick Search Need Help

- New Samples
- History/Status**

Status Report Print Labels 1 Label Sheet Start Position Small Labels

Filters

+ Filter History

<input checked="" type="checkbox"/>	Unit ID/Component	Sampled Date	Unit Age	Lube Age	Age Units	Lube	Lube Added
<input checked="" type="checkbox"/>	12G HYDRAULIC	12/21/2014	5000	500	HR	CASTROL HYD 46	
	Last Sample: Unit Age:6109 Lube Age:	Tracking Number:	E201412210002	Filter Changed:	T	Comment:	
				Lube Service:	S		
	Modify Delete	Submitted Date: 12/21/2014 Submitted By: labcheckdemo Status: Not Received Worksite: MOUNTVILLE, PA					
<input checked="" type="checkbox"/>	12G ENGINE	12/21/2014				CASTROL SYNTEC 5W20	
	Last Sample: 02/25/2011 Unit Age:6109 Lube Age:	Tracking N				ment:	
	Modify Delete	Submitted Date: 12/21/2014 Sub					



Click *Print Labels* to send to printer

Labels: Print Label and Attach to Jar



↑ ↑ ↑
Top of Bottle

Unit ID:
12G Caterpillar 12G

Component:
HYDRAULIC

Lab Unit No:
5113729

E201412210002



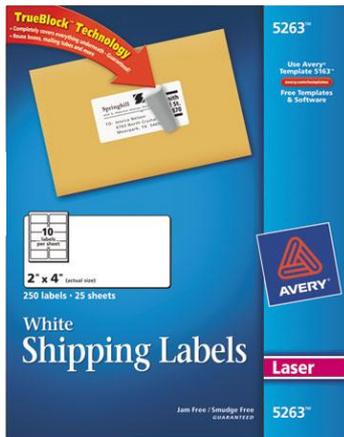
↑ ↑ ↑
Top of Bottle

Unit ID:
12G Caterpillar 12G

Component:
ENGINE

Lab Unit No:
5113729

E201412210001



Click Print Icon. Labels print on Avery 5263.
Attach labels to jar, send to laboratory.



Label Do's and Don'ts



Dos

- Fill out labels completely and correctly
- Affix label to the bottle correctly
- The barcode should be vertical



Dont's

- Do not use a single label for multiple samples
- Do not write on labels
- Missing information reduces data accuracy



LABCHECK SUPPORT DESK:

Phone: **1.866.522.2432**

Email: **LabcheckSupport@AnalystsInc.com**

www.LabcheckResources.com