



Labcheck Next Generation

Quick Start Guide

System Configuration

Homepage Display



My Control Panel

Welcome BP

Castrol welcomes you to the new look and functionality of Castrol Labcheck

Quick Search



[Add Filters](#)



Step 1:

To configure widgets click "Home Page Settings"

Equipment Actions

- Units overdue for sampling (0)
- Units due for sampling (0)

Recent Samples by Severity

All Samples

Visible Widgets

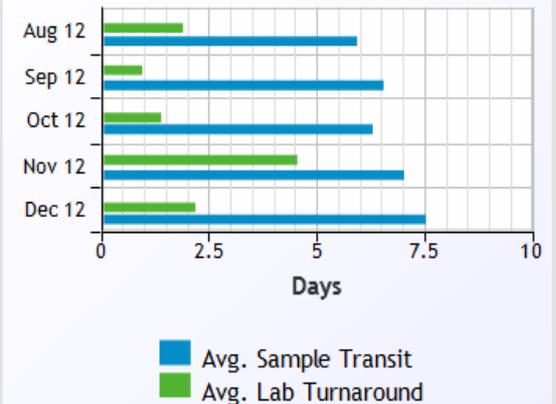
Show/Hide Widgets

- Sample Frequency
- Critical Conditions
- Recent Samples by Severity
- Sample Turnaround
- Quick Links
- Alerts

786	REAR DIFFERENTIAL	Viscosity/Wear
348	ENGINE	Fuel/Low Viscosity
938	RIGHT FINAL DRIVE	Dirt
69	ENGINE	Coolant Additives
696	LEFT FINAL DRIVE	Dirt
938	LEFT FINAL DRIVE	Dirt
347	ENGINE	Fuel/Low Viscosity

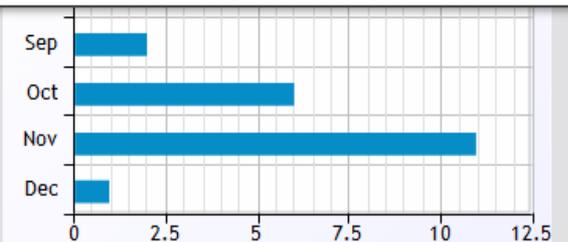
Sample Turnaround

Sample Turnaround



Step 2:

Select the widgets using the check boxes then click "Save"



Arranging Widgets

My Control Panel

Welcome BP

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Quick Search

Search

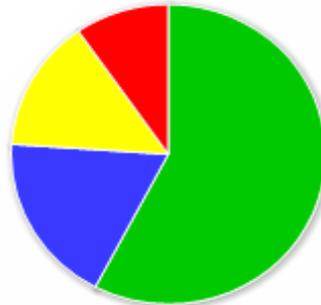
Add Filters

 Home Page Settings

To move a widget, drag and drop to the preferred location

Recent Samples by Severity

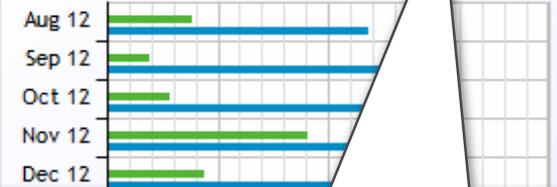
All Samples



A B C D

Sample Turnaround

Sample Turnaround



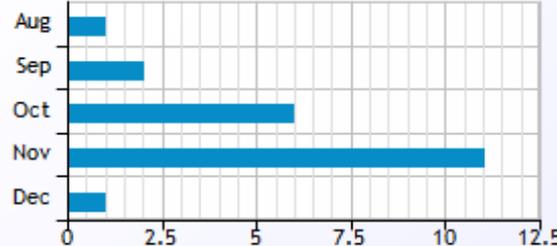
Click the "Settings" icon to select data to be displayed.

Avg. Lab Turnaround

Critical Conditions

Unit	Component	Condition
875	TRANSMISSION - MANUAL	Wear
786	REAR DIFFERENTIAL	Viscosity/Wear
348	ENGINE	Fuel/Low Viscosity
938	RIGHT FINAL DRIVE	Dirt
69	ENGINE	Coolant Additives
696	LEFT FINAL DRIVE	Dirt
938	LEFT FINAL DRIVE	Dirt
347	ENGINE	Fuel/Low Viscosity
821	LEFT FINAL DRIVE	Dirt/Wear
TS14G-3	FRONT ENGINE	Dirt/Wear
E-0124	HYDRAULIC	Wear
821	RIGHT FINAL DRIVE	Dirt/Wear

Sample Frequency



Quick Links

[Castrol Labcheck Videos](#)

Samples Tab: Configuring the Inbox

Samples

Inbox Search

 Clear from Inbox

 Inbox Settings

 Download Data

 Batch Report

Sample Inbox

Step 1:

Select "Inbox Settings" to customize the inbox column headers and date range

Step 2:

Select how long samples remain in the inbox before they are cleared

Step 3:

Choose the column headers to display. Click "Save" to store your preferences

Inbox Settings

Date Range

Last Year

Show/hide columns

Severity

Component

Unit ID

Condition

Unit Make / Model

Unit Age

Sample Number

Customer

Make / Model

Serial

Oil Age

Sampled Date

Worksite

Unit Worksite

Save

Cancel

<input type="checkbox"/>	D	ENGINE	375	International Unknown/Unspecified	220473	201			
<input type="checkbox"/>	D	GASOLINE ENGINE	892	Ford F SUPER DUTY	127947	201			
<input type="checkbox"/>	D	PUMP DRIVE	855	Caterpillar 052C	50153	201			
<input type="checkbox"/>	D	HYDRAULIC	E-00			CHI2			
<input type="checkbox"/>	D	ENGINE	89			CHI2			
<input type="checkbox"/>	D	ENGINE	G-			CHI2			
<input type="checkbox"/>	D	ENGINE	36						
<input type="checkbox"/>	D	ENGINE	924	Volvo EC380D	1702	CHI2			
<input type="checkbox"/>	D	RIGHT FINAL DRIVE	832	John Deere 350D LC	7301	CHI201210244539	805864	1017	Oct

Ordering and Sorting Data



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Reports

Preferences

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Samples

Inbox

Search

 Clear from
Inbox

 Inbox
Settings

 Download
Data

 Batch
Report

Sample Inbox

1

<input type="checkbox"/>	Severity	Component	Unit ID	Condition	Worksite	Unit Age	Sampled Date	Serial	Oil A
<input type="checkbox"/>	D	ENGINE	G-45	Coolant Additives	UNIONTOWN	328441	Nov 30 2012	0	391
<input type="checkbox"/>	D	RAULIC	920	Dirt	SCHLOUCH INC	4672	Nov 28 2012	TO850JX133	50
<input type="checkbox"/>	D	E	899	Fuel/Low Viscosity	SCHLOUCH INC	5	Nov 27 2012	1FDAF57P24	532
<input type="checkbox"/>	D		804	Dirt	SCHLOUCH INC		Nov 23 2012	0	172
<input type="checkbox"/>	D				SCHLOUCH				155
<input type="checkbox"/>	D				OU				119
<input type="checkbox"/>	D				JCH				745
<input type="checkbox"/>	D	PUMP DRIVE	855	Fuel/Low Viscosity	SCHLOUCH				87
<input type="checkbox"/>	D	HYDRAULIC	E-0087	Wear	POUGHKEEPSIE	1664		0	18
<input type="checkbox"/>	D	ENGINE	895	Fuel	SCHLOUCH INC	57188	Oct 24 2012	1FDAX56R0	551
<input type="checkbox"/>	D	ENGINE	G-44	Soot	UNIONTOWN	12329	Oct 24 2012	0	50
<input type="checkbox"/>	D	ENGINE	362	Dirt/Wear	EIGHT-FOUR, PA	51998	Oct 20 2012	BX519361	199

To sort data, click the column header. Triangle pointing down indicates descending order, pointing up indicates ascending order

To reorder columns, drag and drop into the new position. The system automatically saves these changes

Configuring the Search Display

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Samples

Inbox **Search**

Quick Search

1

Search

+ Add Search

 **Manage Columns**

Filters

-- Select Filter --

Step 2:
Select "Manage Columns"

Step 1:
From the Samples tab click "Search"

Manage Columns

- | | | | |
|-------------------------|-------------------------------------|-----------------|-------------------------------------|
| Severity | <input checked="" type="checkbox"/> | Sample Number | <input checked="" type="checkbox"/> |
| Sampled Date | <input checked="" type="checkbox"/> | Received Date | <input checked="" type="checkbox"/> |
| Unit ID | <input checked="" type="checkbox"/> | Unit Make | <input checked="" type="checkbox"/> |
| Unit Model | <input checked="" type="checkbox"/> | Component | <input checked="" type="checkbox"/> |
| Component Make | <input checked="" type="checkbox"/> | Component Model | <input checked="" type="checkbox"/> |
| Component Reference No. | <input checked="" type="checkbox"/> | Customer | <input checked="" type="checkbox"/> |
| Worksite | <input checked="" type="checkbox"/> | City | <input checked="" type="checkbox"/> |
| State | <input checked="" type="checkbox"/> | Zip Code | <input checked="" type="checkbox"/> |
| Oil Manufacturer | <input checked="" type="checkbox"/> | Oil Brand | <input checked="" type="checkbox"/> |
| Oil Grade | <input checked="" type="checkbox"/> | Condition | <input checked="" type="checkbox"/> |
| Unit Worksite | <input checked="" type="checkbox"/> | | |

Save

Cancel

Step 3:
Select fields to be displayed and click "Save"

Sampled Date	Sampled Date	Sampled Date	Sampled Date
May 15 2012	May 15 2012	May 15 2012	May 15 2012
1506	1506	1506	1506
CHI201205092668	CHI201205092668	CHI201205092668	CHI201205092668
May 01 2012	May 09 2012	May 01 2012	May 09 2012
1531	1531	1531	1531
CHI201205092667	CHI201205092667	CHI201205092667	CHI201205092667
May 01 2012	May 09 2012	May 01 2012	May 09 2012
1531	1531	1531	1531
CHI201205092667	CHI201205092667	CHI201205092667	CHI201205092667
May 01 2012	May 09 2012	May 01 2012	May 09 2012
1531	1531	1531	1531
CHI201205092667	CHI201205092667	CHI201205092667	CHI201205092667

Volvo A40E HYDRAULIC Not Specified

Change oil and filters (if applicable), if not done at the time of sampling to reduce contamination and/or wear levels found in the oil. If applicable, perform on-line filtration if available. If C or D codes are present suggest monitoring the presence of dirt, sealant materials or any Silicon containing material. Complete oil information (manufacturer, brand, grade) not provided. Unit or Compartment Make or Model not indicated.

Communication Preferences



User Preferences

Filters

Communications

My Tests

General

Communication Preferences

Notifications and Alerts



E-Mail

E-Mail Address

labchecksupport@analystsinc.com

Format

- Links to Sample Details
 PDF Attachments

Severity Threshold

A ▼

Frequency

Daily Digest ▼

Samples Email Format

Standard Format ▼

Fax

Fax Number

Select “**Links to Sample Details**” to have Links sent to your e-mail. Select “**PDF Attachments**” to receive PDFs reports to your e-mail

Under Severity Threshold select “**A**” to receive notifications on all samples

General Preferences



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My Tests

General

General Preferences

Language English Spanish

Equipment Actions (# of days)

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You can choose to have the website display in English or Spanish

Schedule alerts when units are due for sampling