



Labcheck Next Generation

Quick Start Guide

Label Printing – E-Labels

Labels Tab

Home

Samples

Equipment

Labels

Reports

Preferences

Admin

Labels

New Samples

History/Status



No units selected for sampling. Go to the Equipment Page:

Use checkboxes in Equipment Tree

or

Step 2:

If no equipment was previously selected, click on “**Equipment**” tab to select which units/components you want to print labels for

- 696436 Mack RD688S
- 696437 Mack RD688S
- 701066 Mack MR688S
 - ENGINE
 - HYDRAULIC
 - TRANS-AUTO
- 701074 Mack MR688S
- 701339 Mack MR688S
- 701340 Mack MR688S
- 706201 Mack MR688S
- 708544 Mack MR688S



Step 1:

To print sample labels, click on “**Labels**” tab

Home Samples Equipment

Equipment

Explore Find



	Worksite	Unit ID
<input type="checkbox"/>	fair	
<input type="checkbox"/>	FAIR HAVEN VT [Lloyd Whipple Inc]	52
<input checked="" type="checkbox"/>	FAIRFIELD AL [Tube City Inc]	1009
<input checked="" type="checkbox"/>	FAIRFIELD AL [Tube City Inc]	1302
<input checked="" type="checkbox"/>	FAIRFIELD AL [Tube City Inc]	2014
<input type="checkbox"/>	Cincinnati, OH [Truckway Leasing]	CDC 16
<input type="checkbox"/>	Cincinnati, OH [Truckway Leasing]	90307
<input type="checkbox"/>	Cincinnati, OH [Truckway Leasing]	3493
<input type="checkbox"/>	Chattanooga, TN [Air Liquide America Corporation]	90294



Selecting Labels to Print: Option #1 Equipment Tree

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Explore Find



Compare Graph



New Samples

- ACME Truck Distribution JONESTOWN
- Abel Construction Co., Mobile
 - 12G Caterpillar 120
 - ENGINE
 - HYDRAULIC
 - TRANS-AUTO
 - 35D-2 Deere & Co.
 - HYDRAULIC
 - 6 Chevrolet 3500HD
- 730J Deere & Co. 730J
- 973C Caterpillar 973C
- ATLAS COPCO #6 Atlas Copco XAS
- ATLAS COPCO #7 Atlas Copco XAS

Step 1:

To print sample labels, click on “Equipment” tab

Step 2:

The “Explore” tab allows you to use the equipment tree for unit / component selection

Step 3:

Check the components you want labels for. If you click on the unit, all components will be checked

Step 4:

Click the “New Samples” button once completed

NOTE: When printing labels, you can select multiple unit/components across multiple worksites

Actions Required

Sample Actions

- [Unviewed Critical \(89\)](#)
- [Unviewed Abnormal \(89\)](#)

Equipment Actions

- Units overdue for sampling (0)
- Units due for sampling (0)

Selecting Labels to Print: Option #2 Equipment Search



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Explore **Find**



Clear



New Samples



Download Equipment

Step 2:

The “**Find**” tab allows you to use key fields to quickly search for equipment

Step 1:

To print sample labels, click on “**Equipment**” tab

-- Select Filter --



Worksite

Unit ID

Unit Manufacturer

Unit Model

Component

abe

engine

<input checked="" type="checkbox"/>	Mobile Shop 2 [Abel Construction Co. Ind]	7-1	Caterpillar	D8R	ENGINE
<input checked="" type="checkbox"/>	Mobile Shop 2 [Abel Construction Co. Ind]	D8R	Caterpillar	D8R	
<input checked="" type="checkbox"/>	Mobile Shop 2 [Abel Construction Co. Ind]	ST-8	Not Specified	Unknown	
<input type="checkbox"/>	Mobile Shop 2 [Abel Construction Co. Ind]	T-64	Godge	2500	
<input type="checkbox"/>				12G	
<input type="checkbox"/>				310SG	

Step 4:

Check the components you want to print labels for

NOTE: When printing labels, you can select multiple unit/components across multiple worksites

Step 3:

Input key field search criteria and the list of available units and components will populate in the list

Step 5:

Click the “**New Samples**” button once completed

ENGINE

ENGINE

ENGINE

ENGINE

Terex Corp.

TS14G

Label Wizard

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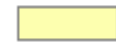
Remove All



Submit Samples



Enter Sample Details



required fields

+ Fast Fill

Component	Sampled Date	Unit Age	Lube Age	Age Units	Lube	Lube Added
D8R-1 ENGINE	Mar 26 2013	<input type="text"/>	<input type="text"/>	Hrs <input type="text"/>	<input type="text"/>	<input type="text"/>
Last Sample 11/05/2010 Unit Age 8302 Lube Age 481	Tracking Number: <input type="text"/>		Filter Changed <input type="text"/>	Lube Service <input type="text"/>	Comment: <input type="text"/>	
D8R-1 ENGINE	Mar 26 2013	<input type="text"/>	<input type="text"/>	Hrs <input type="text"/>	CASTROL HYPURON 15W40	<input type="text"/>
	Tracking Number: <input type="text"/>		Filter Changed <input type="text"/>	Lube Service <input type="text"/>	Comment: <input type="text"/>	
Last Sample Unit Age 17500 Lube Age 7500	Tracking Number: <input type="text"/>		Filter Changed <input type="text"/>	Lube Service <input type="text"/>	Comment: <input type="text"/>	

Previous sample data information provided.

System will pre-populate fields with unit and component data. In cases where no data is on file, fields are left blank.

NOTE: All Highlighted fields must be completed.

Unit / Lube Age & Service Selection

Labels

New Samples | History/Status

Remove All | Submit Samples | Enter Sample Details

Fast Fill

required fields

Component	Sampled Date	Unit Age	Lube Age	Age Units	Lube	Lube Added
D8R-1 ENGINE	Mar 28 2013	9000	698	Hrs	CASTROL HYPURON 15W40	
Last Sample 02/11/2011 Unit Age 16782 Lube Age 460		Tracking Number:		Filter Changed No Lube Service Sampled	Comment:	
ST-8 ENGINE				Hrs	CASTROL HYPURON 15W40	
Last Sample Unit Age 17500 Lube Age 7500				Filter Changed No Lube Service Sampled	Comment:	

Input unit age, and the lube age will auto-calculate

Lube age auto calculation is impacted by the lubricant “**Service Type**” selected on the previous sample

Select service type to be performed

Inputting Oil Type

Labels

New Samples | History/Status

Remove All Submit Samples Fast Fill Enter Sample Details required fields

Component	Sampled Date	Unit Age	Lube Age	Age Units	Lube	Lube Added
D8R-1 ENGINE Last Sample 11/05/2010 Unit Age 8302 Lube Age 481	Mar 28 2013	<input type="text"/>	<input type="text"/>	Hrs <input type="text"/>	CASTROL HYPURON 15W40	<input type="text"/>
D8R-2 ENGINE Last Sample 02/11/2011 Unit Age 16782 Lube Age 460				Hrs <input type="text"/>	CASTROL HYPURON	<input type="text"/>
ST-8 ENGINE Last Sample Unit Age 17500 Lube Age 7500	Mar 28 2013	<input type="text"/>	<input type="text"/>	Hrs <input type="text"/>	CASTROL HYPURON 15W40	<input type="text"/>

Update the existing oil type from here, if no oil type is on file, one must be added

Input oil type and Label Wizard will auto populate suggested products as you type. Select the appropriate oil from the list

Manufacturer	Brand	Viscosity	Grade
CASTROL	HYPURON	10W30	
CASTROL	HYPURON	10W30	
CASTROL	HYPURON	10W40	
CASTROL	HYPURON	15W30	
CASTROL	HYPURON	15W40	
CASTROL	HYPURON	15W40	
CASTROL	HYPURON	15W50	
CASTROL	HYPURON	5W30	
CASTROL	HYPURON	75W90	
CASTROL	HYPURON	ISO 68	
CASTROL	HYPURON	SAE 10	
CASTROL	HYPURON	SAE 30	
CASTROL	HYPURON	SAE 40	
CASTROL	HYPURON	SAE 50	
CASTROL	HYPURON	S 10W30	
CASTROL	HYPURON	S 10W40	
CASTROL	HYPURON	S 15W40	
CASTROL	HYPURON	S 5W40	
CASTROL	HYPURON	S 80W140	
CASTROL	HYPURON	S 85W140	

Additional Sample Information

If available, identify how much make-up oil was added to the system. Unit of measure is determined by what is on the component details record

Provide additional information about the sample in the "Comments" box

Select if filter was changed or not at the time the sample was taken

+ Enter Sample Details

required fields

Unit Age	Lube Age	Age Units	Lube	Lube Added
8302	481	Hrs	CASTROL HYPURON 15W40	2.5
Tracking Number:		Filter Changed	Comment: Smell of diesel fuel in oil.	
Lube Service		Sampled		
D8R-2 E	1218	Hrs	CASTROL HYPURON 15W40	2.5
Last Sample		Filter Changed	Comment:	
Unit Age		No		
Lube Age		Lube Service		
		Sampled		
ST-8 EN		Hrs	CASTROL HYPURON 15W40	2.5
Last Sample		Filter Changed	Comment:	
Unit Age		No		
Lube Age		Lube Service		
		Sampled		

Submit Samples

Labels

New Samples | History/Status

Remove All | **Submit Samples** | Fast Fill

Enter Sample Details

required fields

Component	Sampled Date	Unit Age	Lube Age	Age Units	Lube	Lube Added
D8R-1 ENGINE Last Sample 11/0 Unit Age 8302 Lube Age 481	Mar 26 2013	9000	698	Hrs	CASTROL HYPURON 15W40	2.5
D8R-2 ENGINE Last Sample 02/1 Unit Age 1678 Lube Age 460	Mar 26 2013	1800	1218		CASTROL HYPURON 15W40	2.5
ST-8 E Last Sa Unit Lube			750			2.5

Tracking Number:

Filter Changed: No
Lube Service: Sampled
Comment: Smell of diesel fuel in oil.

Review information inputted and make any changes necessary. Once completed, click “**Submit Samples**”

NOTE: You cannot submit samples until all required fields are completed.

If printing labels from the Labcheck System, leave the Tracking Number field blank, and e-number will automatically be assigned when you submit samples

E-Label Confirmation

Labels

New Samples History/Status

Remove All Submit Samples Fast Fill

Confirmation

**These samples do not have tracking numbers.
Tracking numbers will be automatically generated.**

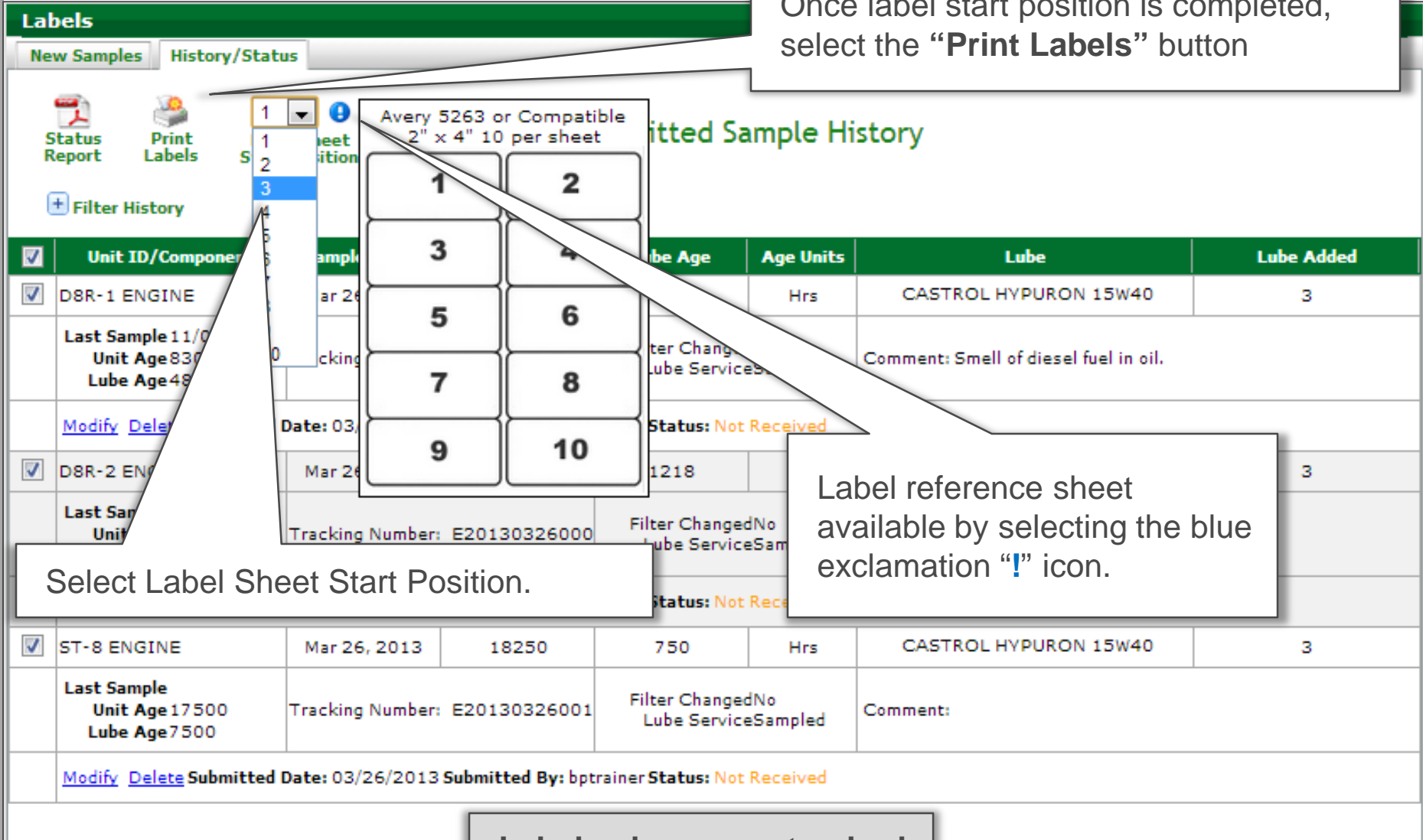
OK Cancel

Component	Sampled Date	Unit	Tracking Number	Lube Service	Comment
D8R-1 ENGINE	Mar 26 2013	9000		Sampled	oil.
D8R-2 ENGINE	Mar 26 2013		1218	Hrs	CASTROL HYPURON 15W40 2.5
ST-8 E			750	Hrs	CASTROL HYPURON 15W40 2.5

Confirmation message that an e-number will automatically be assigned to the sample label being generated

Printing Labels

Once label start position is completed, select the **“Print Labels”** button



Labels

New Samples History/Status

Status Report Print Labels

Filter History

1 2 3 4 5 6 7 8 9 10

Avery 5263 or Compatible
2" x 4" 10 per sheet

Unit ID/Component	Sample	Lube Age	Age Units	Lube	Lube Added	
<input checked="" type="checkbox"/> D8R-1 ENGINE	Mar 26, 2013		Hrs	CASTROL HYPURON 15W40	3	
Last Sample 11/0 Unit Age 830 Lube Age 48						
Date: 03/26/2013 Status: Not Received						
<input checked="" type="checkbox"/> D8R-2 ENGINE	Mar 26, 2013	1218			3	
Last Sample Unit						
Tracking Number: E20130326000						
Filter Changed No Lube Service Sampled						
Status: Not Received						
<input checked="" type="checkbox"/> ST-8 ENGINE	Mar 26, 2013	18250	750	Hrs	CASTROL HYPURON 15W40	3
Last Sample Unit Age 17500 Lube Age 7500						
Tracking Number: E20130326001						
Filter Changed No Lube Service Sampled						
Comment:						
Modify Delete Submitted Date: 03/26/2013 Submitted By: bptrainer Status: Not Received						

Select Label Sheet Start Position.

Label reference sheet available by selecting the blue exclamation “!” icon.

Labcheck uses a standard Avery label - Sheet #5263

Label Preview

Labels

New Samples

History/Status

Label Preview will pop-up in a new window. Review labels and make any edits before printing.

Be sure your Pop-Up blocker is disabled, as this may prevent the label preview from opening.

[Modify](#) [Delete](#) Submitted Date: 03/26/2013

D8R-2 ENGINE Mar 26, 2013

Last Sample 02/11/2011
Unit Age 16782
Lube Age 460
Tracking Number

[Modify](#) [Delete](#) Submitted Date: 03/26/2013

ST-8 ENGINE Mar 26, 2013

Last Sample
Unit Age 17500
Lube Age 7500
Tracking Number

[Modify](#) [Delete](#) Submitted Date: 03/26/2013

www.dev.labcheckonline.net/v1-1/labels.htm?ec_resp=r00ABXVyABNbTGphd...

www.dev.labcheckonline.net/v1-1/labels.htm?ec_resp=r00ABXVyABNbTGphdmEubGFuZy5PYmpl

↑ ↑ ↑
Top of Bottle

Castrol
LABCHECK
NEXTGENERATION

Unit ID:
D8R-1 Caterpillar D8R

Component:
ENGINE

Lab Unit No:
3355618
E201303260008

↑ ↑ ↑
Top of Bottle

Castrol
LABCHECK
NEXTGENERATION

Unit ID:
D8R-2 Caterpillar D8R

Component:
ENGINE

Lab Unit No:
3648107
E201303260009

↑ ↑ ↑
Top of Bottle

Castrol
LABCHECK
NEXTGENERATION

Unit ID:
ST-8 Not Specified
Unknown/Unspecified

Component:
ENGINE

Lab Unit No:
41903...

1 / 1

Small Labels

For those who are sending samples in the **2oz bottles** the “**Small Labels**” box will allow you to print using the Avery 5162 labels

Labels

New Samples

History/Status



Status Report



Print Labels



Label Sheet Start Position



Small Labels



Submitted Sample History

Filters

-- Select Filter --

+ Filter History

<input checked="" type="checkbox"/>	Unit ID/Component	Sampled Date	Unit Age			Lube Added
<input checked="" type="checkbox"/>	D8R-1 ENGINE	Aug 8, 2013	9000			0
	Last Sample 11/05/2010		Unit Age 8302	Lube Age 481	Filter Changed Yes Lube Service Sampled	Comment:
	Modify Delete		Submitted Date: 08/08/2013	Submitted By: bptrainer	Status: Not Received	Worksite: Mobile Shop 2
<input checked="" type="checkbox"/>	D8R-2 ENGINE	Aug 8, 2013	1218	Hours	CASTROL HYPURON 15W40	0
	Last Sample 02/11/2011		Unit Age 16782	Lube Age 460		Comment:
	Modify Delete		Submitted Date: 08/08/2013	Submitted By: bptrainer	Status: Not Received	Worksite: Mobile Shop 2
<input checked="" type="checkbox"/>	ST-8 ENGINE				CASTROL HYPURON 15W40	0
	Last Sample		Unit Age 17500	Lube Age 7500	Filter Changed Yes Lube Service Filtered	Comment:
	Tracking Number: E201308080004					
	Modify Delete		Submitted Date: 08/08/2013	Submitted By: bptrainer	Status: Not Received	Worksite: Mobile Shop 2

Step 1: To print using smaller labels select the “**Small Labels**” box

Step 2: Click on the “**Print Labels**” button. This will initiate a new pop up window

Affix Label to Bottle and Ship to the Lab

Affix label to bottle ensuring the barcode is vertical

